



Mascotte Charter School Governing Board

Meeting MINUTES

Date and Time: May 16, 2022 5:30pm

Zoom: Meeting ID: 785 898 0808 and

Mascotte Charter Media Center

1. Opening Items

- Call to Order by Board Chairman @ 5:35pm.
- Public Comment: No

2. Changes, Amendments, Additions or Deletions to Agenda – None

3. Quorum= YES

Name	Role	Present	Absent
Richard Backus	Board Member	X	
Joann Jones	Board Chairman	X	
Stacy Gaines	Board Member		X
Elizabeth Villanueva	Board Co-Chairman		
Eric Leibert	Board Member	X	X

Others present: Tiffany Mayhugh-Rego (CEO/Principal), Tarsha Jacobs (CPA), Robin Harris (Technology), Yvonne McEwen (Scribe)

4. Approval of Minutes

- April 25, 2022, General Board Meeting

Voting Members	Motio	Yes	No	Abstain	Absent
Richard Backus	2nd	x			
Joanne Jones		x			
Stacy Gaines					X
Elizabeth Villanueva					X
Eric Leibert	MM	x			
Vote Count Total: 3-0 Yes					

- Financial Report (Tarsha Jacobs)** Mrs. Jacobs presented current financials with the At-A-Glance. Reported that the school is doing very well managing the finances based on the budgets that were set.

6. Discussion and/or Action

- a. **Vendor Contracts**-Discussion of Hutto contract for 2022-2023. Requests Mrs. Mayhugh speak with Hutto regarding day-time staff and evening staff. Would like to return to previous contract type prior to pandemic. Mrs. Mayhugh will discuss and present new contract proposal in June.
- b. **Charter Renewal Contract**- Attorneys have reviewed. Contract signed by Lake County Schools.

Motion: Approval of Charter Renewal Contract July 1, 2022-June 30, 2037.

Voting Members	Motion	Yes	No	Abstain	Absent
Richard Backus	2nd	x			
Joanne Jones		x			
Stacy Gaines					X
Elizabeth Villanueva					X
Eric Leibert	MM	x			
Vote Count Total: 3-0 Yes					

c. Employment Handbook updates/amendments 2022-2023SY

Motion: Approval of 2022-2023 Employment Handbook updates/amendments.

Voting Members	Motion	Yes	No	Abstain	Absent
Richard Backus	MM	x			
Joanne Jones		x			
Stacy Gaines					X
Elizabeth Villanueva					X
Eric Leibert	2nd	x			
Vote Count Total: 3-0 Yes					

- d. **Charter Board Meeting Dates 2022-2023SY**- Dates were discussed with board. Dr. Jones stated there are two board members absent this evening and would be best to discuss at June Meeting.
- e. **Supplements & Salaries**- Mrs. Mayhugh discussed the supplements for after school academies, grade leads, and extra duties. Supplements should be reviewed on a yearly basis as duties change. Supplement schedules for 2022-23 will be presented at June meeting. The Governor at this time has not signed the bill for increasing teacher salary. The bill requires salaries to be starting at \$47,500.00. It is expected by the June meeting that the Governor will have signed the bill. Mrs. Mayhugh and Ms. Jacobs will present new salary schedules. The board discussed and reviewed salary schedules for Assistant Principals and CEO/Principal. After compensation reviews, the Assistant Principal salary schedule is an initial placement and based on employment calendar-212 or 247 day. The CEO/Principal salary schedule is a range. Salary for CEO/Principal will be determined by the board on a contractual basis and specific criteria including experience, accountability

measures, growth and population numbers and market rates based on CEO and Principal responsibilities.

Motion: Approval of Assistant Principal Salary Schedules 212 and 247

Voting Members	Motion	Yes	No	Abstain	Absent
Richard Backus	MM	x			
Joanne Jones		x			
Stacy Gaines					X
Elizabeth Villanueva					X
Eric Leibert	2nd	x			
Vote Count Total: 3-0 Yes					

Motion: Approval of CEO/Principal Salary based on 3-year contract annual base salary of \$107,000.00.

Voting Members	Motion	Yes	No	Abstain	Absent
Richard Backus	2nd	x			
Joanne Jones		x			
Stacy Gaines					X
Elizabeth Villanueva					X
Eric Leibert	MM	x			
Vote Count Total: 3-0 Yes					

7. Time & Date of next meeting – June 13, 2022, 10:00am Media Center

8. Adjournment – 6:00pm